



DÉCOR HOME INDIA PVT LTD

JOB APPLICATION FORM

Recent
Photograph

POST APPLIED FOR : _____

FULL NAME : Mr. / Ms. _____
(Surname) (First Name) (Middle Name)

FATHER FULL NAME: Mr. / Ms. _____
(Surname) (First Name) (Middle Name)

MOTHER FULL NAME: Mr. / Ms. _____
(Surname) (First Name) (Middle Name)

ADDRESS FOR COMMUNICATION (Local)

PERMANENT ADDRESS (Native Place)

Mobile No.:	
E-mail ID	Phone :

DATE OF BIRTH : ___ / ___ / _____

Age : ___ Yrs

PLACE OF BIRTH : _____

NATIONALITY : _____

BIRTH TIME : _____

LANGUAGES KNOWN : (Communication Skills)

Languages	Speak	Read	Write

EDUCATIONAL QUALIFICATION:

Examination Passed	Full-time / Part-time or Corres.	Duration of Course		Month & Year of Passing	Name & Location of School/College/U'sity/Board (City & State)	Class /Grade & Percentage of marks
		From MM/YY	To MM/YY			
SSC						
HSC						
DIPLOMA						
GRADUATION						

POST GRADUATION						
AUTOCAD						
AUTOCAD EFFICINECY (PL TICK ANY ONE)	Expert	100%	75%	50%	25%	FRESHER
Any other Course						

KNOWLEDGE OF COMPUTERS: _____

WORK EXPERIENCE : Total _____ (In Months)

(- Including practical training, if any.

- Please write in chronological order ending with present employment)

Company wise of Experience : Civil / Interior / Furniture / Others (Please Mention) _____

Sr No.	Period		Experience (in months)	Name & Location of Employer / Self Employment	Designation and Nature of Work	Annual CTC	Reasons for Leaving
	From (DD/MM/YY)	To (DD/MM/YY)					

Project wise Experience:

Sr. No.	Name of Project	Project Value	Project Duration	Scope of Work (Mention Only Category Title as Civil, Interior, Electrical, Plumbing, HVAC, Landscaping, Fire Fighting, Furniture etc)	Which Software used for Project Management Scheduling

Expected Remuneration : Monthly Gross : Rs. _____ Justify the reason for Salary hike : _____

REFERENCES : (Name relatives / acquaintances who are / were employed with Décor Home India Pvt Ltd)

Name	Department & Location	Relationship with the applicant

Kindly attach the Appointment Letter from the Previous Employer / Salary Proof - Yes / No : _____

SOURCE OF RECRUITMENT (DETAILS OF YOUR INTRODUCTION TO US):

Self / Advertisement / Employee Reference / Walk-in / Employee's Son / Daughter / Placement Consultant

Please mention the exact detail here: _____ (For example, if you are referred by placement consultant, please mention the name).

Please explain in brief why you consider yourself suitable for the position applied for ?

- a) _____
- b) _____
- c) _____

Which functional area do you prefer ?

(List in order of preference. E.g. Project Management, Purchase, Quality Control, Design, Maintenance, Accounts, Billing etc)

Preferred Job location : Mumbai / Maharashtra/ All over India / Accommodation required (Yes / No)

Are you planning for higher studies ? If yes, please specify

Have you been previously tested / interviewed by us ? If yes, state when & for what post ? Yes / No

How soon would you be able to take up the new appointment, if selected ?

DECLARATION

I declare that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed. I accept that the statement made by me and the information supplied by me verbal or written in an interview with regards to my Experience, Education, Personal Details & Salary shall form the basis of my employment with the Company. If at any point in time in future, I am found to have concealed any material information or given false details against any of the above particulars, or my work is found not satisfactory then my appointment shall be liable to summary termination without notice. I agree to provide the salary proof provided company reserves the right to hold back the salary or terminate.

Date : ___/___/_____

Place : _____

(Signature of the Applicant)